

## Application Guidelines

### The Braintree District and Greenfields Community Fund

---

**These guidelines have been designed to support your application to the Braintree District and Greenfields Community Fund which will be decided by the Braintree District & Greenfields Community Panel**

You will also benefit from reading Essex Community Foundation's (ECF) general grant application guidelines available on our website.

Greenfields Community Housing Limited is a charitable housing association with over 8,000 homes in the Braintree district.

Greenfields Community Housing in conjunction with Braintree District Council, established the **Braintree District and Greenfields Community Fund**, managed by ECF to support the community organisations working to improve the lives of people in the Braintree district.

#### Aim of Fund

The fund supports organisations working to benefit residents of Braintree district. Your application must meet at least one of the following outcomes:

- Improve health and wellbeing of residents
- Increase aspirations and opportunities for young people
- Increase capacity of residents in our communities through training and development to improve their skills

#### Minimum/maximum grant

You should apply to this fund if you need a grant over £10,000 but under £40,000. You can apply to this fund to support your project for up to 3 years i.e. £40,000 over 3 years not £40,000 each year for 3 years.

#### Who / what can be funded

- Voluntary and community organisations, registered charities, social enterprises and not for profit organisations.
- Project and core costs; capital costs.

#### Who / what cannot be funded

- Schools, Parish Councils or statutory organisations
- Projects or activities that are not for the benefit of local people in the Braintree District.
- General appeals or where the majority of funds have not been secured towards a larger capital project

#### Application Process

As a large fund, we are using a two stage process, with an Expression of Interest in the first instance.

### **Expressions of Interest**

All first stage Expressions of Interests should be submitted to ECF by **Wednesday 31st August 2016**. Your application will be considered by the Braintree District & Greenfields Community Panel and then if successful, you will be invited to submit a full application by Wednesday 2<sup>nd</sup> November 2016. Due to assessment process and final panel decisions it is anticipated that your project will commence in January 2017.

### **Submitting an Expression of Interest**

Please visit our website for the expression of interest form which will need to be submitted by email to

[grants@essexcf.org.uk](mailto:grants@essexcf.org.uk)

Please do call the Grants Team to discuss an application or for further guidance.

**01245 356018**

[grants@essexcf.org.uk](mailto:grants@essexcf.org.uk)

[www.essexcommunityfoundation.org.uk](http://www.essexcommunityfoundation.org.uk)