

These guidelines have been designed to support your application to the Provide Foundation, **please ensure you read them in full and carefully before you start your application.** We would encourage you to contact the ECF Grants Team on 01245 356018 grants@essexcf.org.uk if you have any questions or wish to discuss your funding request once you have read through the guidelines.

Provide is an Essex based social enterprise owned by its staff members and provides a broad range of community health services in the County. Provide has established the **Provide Foundation**, managed by ECF to recognise and support the many voluntary and community organisations whose work complements their own.

Aim of Fund

To improve and increase access to community health projects and services by supporting voluntary and community organisations working in Essex, Southend and Thurrock.

When do I submit my application?

Your completed application, (including Part A and B, essential documents and 1 minute video) should be submitted to ECF by close of business on **Thursday 30th June** at the latest.

How much can we apply for?

Grants of **up to £5,000** are available for one year and you should demonstrate, in your application, how your work will meet the criteria outlined in these guidelines.

Who can apply?

- Voluntary and community organisations, registered charities and social enterprises.
- Your organisation or project must benefit local people in Essex (including Southend and Thurrock)
- The funded activity **must** demonstrate a clear link to health and social care.

What can't be funded?

- Projects or activities that solely focus on mental health issues.
- Projects or activities that have not demonstrated a clear link to health and social care.
- Projects or activities that have not stated clear outcomes.

How to apply

Please use ECF's **application form**, which is available on our website:

<http://www.essexcommunityfoundation.org.uk/grants/our-grantmaking/apply/>

Your application must demonstrate:

- At least two clear outcomes that you are expecting from your project and when you expect these outcomes to happen (*include your answer in Question 2.12*).
- How your project improves the health and wellbeing of local people (*include your answer in Question 2.10*).

How are grant decisions made and when?

ECF will assess all grant applications and present these to the Provide Judging Panel in July for shortlisting. The shortlisted applications will then be voted

on by the members of Provide and final decisions will be announced at the Provide Awards Evening on 22 Sept in Chelmsford where **all shortlisted** applicants will be invited. The Judging Panel will also select 3 or 4 applications to go forward to receive an Exceptional Award.

What is an Exceptional Award?

A grant of up to £20,000 will be awarded to an applicant on 22 Sept that can clearly demonstrate how its work will reduce the pressure on health services and also complement the work of Provide.

You do not apply for the Exceptional Award. During ECF's assessment we, together with the Judging Panel, will identify potential applicants to be nominated for the Exceptional Award and we may request further information. If you are unsuccessful in your nomination for the £20,000 Exceptional Award your organisation will still benefit from a grant.

1 minute video

To support your application and assist Provide members to make a decision, you **will need** to submit a video (up to 1 minute) – please don't panic, ECF is here to help. The video could be of a member(s) of your team talking about your work and/or user(s) talking about the difference your organisation makes in the community. We would encourage you to use the following guidance video:
https://youtu.be/m1KhABj_K4A

You can also watch the following example video produced by an applicant last year:
<https://youtu.be/SIQFnY3IHcY>

Please **DO NOT** send videos directly to us, you should use one of the following options below:

- Dropbox account (or something similar)

- www.wetransfer.com

Then email grants@essexcf.org.uk with the link so we can access the video

For further help and guidance, please contact ECF on 01245 356018 or grants@essexcf.org.uk.

Additional information:

What are outcomes?

Outcomes are the changes that occur as a direct result of your work. For example, 'our project will improve the physical health of people with long-term health issues by increasing opportunities to engage in exercise, sport and social activities'. Further examples could include:

We will **raise** awareness of drug and alcohol misuse in teenagers through training workshops.

We will **increase** numbers of carers receiving respite care by improving access to day care facilities.

Your application must identify the outcomes you expect your work to achieve and when you expect them to happen.